



EQUITY AND INCLUSION CAMPAIGN

TRAVEL GUIDELINES

All individuals who request funding to travel on E&I's behalf must have participated in one of three training and strategy meetings, in order to ensure that all participants have sufficient knowledge of issues and will be able to speak to them. Additionally, all members of E&I's Board of Directors are eligible for funding to travel.

Individuals from national organizations should fund their own travel. Under special or extenuating circumstances, national organization employees may request a waiver to this rule from the National Director, Adren Wilson.

Individuals from organizations with an operating budget of over \$300,000 will be asked to contribute to their travel costs.

We ask that all individuals help to offset travel costs. For individuals not meeting any of the above criteria, the amount is voluntary and discretionary.

Funding will be limited to two individuals from a single organization.

We will prioritize the inclusion of individuals who were directly impacted by the 2005 and 2008 hurricanes.

Individuals who have traveled at E&I's expense and then not participated in E&I's meetings will not be funded to travel with E&I again. Individuals affected by this policy can make an appeal to the National Director, Adren Wilson.

